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| **JOB DESCRIPTION: Curriculum Leader - Science** **Grade: MPS + TLR1b****Overview of Curriculum Leader role expectations:** In this role you will take overall responsibility for the leadership, management and co-ordination of all the work within the Science Curriculum Area**Responsibilities and Tasks.**As Curriculum Leader, in addition to carrying out the professional duties specified in the Teachers’ Pay and Conditions Document, he/she will be responsible to the Principal and Leadership Line Manager for the following specific areas: 11. Curriculum Development:
* To lead and involve all curriculum area staff in the development planning for their area.
* To manage all aspects of the curriculum within the Curriculum Area to maximise student progress.
1. Raising Student Achievement:
* To have overall responsibility for the assessment, recording and reporting within the curriculum area.
* To promote a purposeful, disciplined and thriving learning environment within the Curriculum Area which aims to raise student expectations and self-esteem.
1. Staff Development
* To manage the development of staff in accordance with whole school, Curriculum Area and individual needs.
1. Other Management Roles
* To represent their area through the school’s consultative structure and to consult with the Principal / Leadership Team line manager on matters concerning their Curriculum Area.
* To manage effectively and efficiently all resources within the Curriculum Area.
* To represent their Curriculum Area as necessary within the school and at meetings with governors, parents, inspectors, feeder schools, other secondary schools, etc.
* To co-ordinate, promote and be involved in extra-curricular activities.
* In addition, the role includes a teaching load.
* Adherence to all safeguarding policies and procedures in place at George Mitchell School.

Name of Post Holder: Signature: Date: |